**Medford Fellowship Group**

**Business Meeting**

 **December 2020 Agenda**

**Date: 12/14/2020 # Attending: 9**

**Meeting called to order @ 6 pm: Erik Position: Chair**

**Serenity prayer led by: Erik**

**12 Traditions led by: Dave Concept # 12 read by: Ed**

**Roll Call by Secretary Coordinator:**  (Roll Call to be attached for record)

Lorna Treasurer; /Erik, MFG Chair, Literature person, Fill in sec; /Heather Sec. 8pm Monday Beginners Mtg, MFG sec; /Dave Sec. COVID Coffee Person; Sat 8pm,Wednesday 8pm; Co-treasurer/ Michael Friday 8pm Sec., GSR MFG, Liaison MFG to Alano; / Ed Supply person / Abbie 1230 Thursday; Activities Committee:/ Theresa; Thursday 5:30, Liaison central office, Activities Committee,/ Matt Member/ Ed- Saturday 12:30

 **Reports**:

**Secretary’s Report**

**Secretary to read Meeting Minutes from last meeting by:** Heather

**Motion to Accept as written:** Dave  **Seconded by**: Lorna **Vote: # in Favor 9# Opposed 0 Motion Carries: Yes: X No:**

**Treasurer’s Report by** Lorna

**Report on website**

**Discussion:** We have a website where you can find all this information. Total income of 1375.09. The literature is put in later, so it is not always reflected in the synapsis but is correct on back of YTD. The 7th trad 1375.09 that is an average of 92 cents a seat. For the dates11/10 & 11/27 no attendance counts on the envelope. For 2 meetings there was no envelope. Please use the envelop if there is no money collected please put them in the safe. If you find envelope put a zero and put in safe. Disbursements were made to GSO, Central Office, and District. Chase received a return check for 70 dollars. It was written to District 16 for June 2019.

**Motion:** Call the check a wash

**Motion to Accept as provided: Dave Seconded by: Theresa**

**Vote: # in Favor: 10 # Opposed: 0 Motion Carries: Yes: X No:**

**Accept as provided**: **Seconded by**:

**Vote: # in Favor # Opposed 0 Motion Carries: Yes No**

**GSR Report:** Michael

 **Reports and flyers, if applicable, are attached**

**Verbal overview GSR**. Did not attend assembly

**Central Office Report by:** Theresa-

**Reports and flyers, if applicable, are attached.**

**Verbal overview** Is trying to get a roster for updating the mtgs. Needs to follow up with GSR of every meeting to compose schedule.

**Literature Report by** Erik

**Report and flyers (If applicable are attached).**

**Verbal overview:** Sold one Big Book & one 12x12. We have books left for sale. 3 Big Book & 1 large print Reflections.

**Vote: # in Favor # Opposed Motion Carries: Yes No**

**Observance of 7th tradition-Erik**

**Activities Report by** Abbie

**Verbal Overview:** Went to Costco to purchase snacks for Christmas. Thanksgiving went well. Spent a total 166.98. 47 items were in each basket.

**Motion to table as provided**  **Seconded by**:

**Vote: # in Favor # Opposed 0 Motion Carries: Yes : X No**

**Archivist Report by** Lorna

**Reports and flyers, if applicable, are attached**

**Verbal Overview:** Gotkeys for archivist room and learned from Laurie about position. Nothing else to report.

**Alano Club Liaison by** Michael

**Reports and flyers, if applicable, are attached.**

**Verbal Overview:** Alano talking about raising rent. Will attend Alano club business mtg to work with them on the upcoming lease.

**Discussion**- Encourage secretaries to read COVID guidelines so smoking 10ft from door is mentioned at every meeting. We could move the ashtrays to help with compliance.

**Motion to accept as provided: Seconded:**

**Vote: # in Favor # Opposed Motion Carries: Yes No**

**Old Business: (Anything that was tabled from the last meeting)**

**Item****:** The previous women’s meeting is turning into an NA meeting. One meeting has a Secretary. John may be willing to take the other meeting. We will keep the mtg as active b/c Steve doesn’t want to figure out price change. All meetings are now open meetings.

**Motion:** Meeting time will be kept as active & meetings will be kept as open meetings instead of women’s meetings.

**Motion to accept as provided: Dave Seconded: Matt**

**Vote: # in Favor 10 # Opposed Motion Carries: Yes X No**

**Item:**

**Motion to accept as provided: Seconded:**

**Vote: # in Favor # Opposed Motion Carries: Yes No**

**Item:**

**Item: Accept old business**

**Motion to accept: Ed Seconded: Dave**

**Vote: # in Favor 10 # Opposed 0 Motion Carries: Yes X No**

**New Business: (Anything not provided to the chair or secretary prior to the meeting)**

**Item:** Matt- Need to restructure the COVID announcement. Lorna wrote the guidelines from OSHA’s website.

Motion: For Lorna to rewrite the COVID guidelines

**Motion to accept Dave Seconded: Ed**

**Vote: # in Favor 10 # Opposed 0 Motion Carries: Yes X No**

**Item**: Chairs are talking for 20-30 minutes this is taking away from newcomers. They need more time to share. Say the 3-5 minutes rule before the chair speaks.

**Motion:** To rewrite the secretaries open mtg format

**Note:** Group wants to read it before it is posted to vote on changes. Matt will rewrite it and bring next month for proofing by MFG

**Motion to Accept: Dave Seconded: Lorna**

**Vote: # in Favor 10 # Opposed 0 Motion Carries: YesX No**

**Item:** Should we change the mtg time for the business meeting to accommodate more people attending. To encourage new attendees at MFG business meeting.

**Motion: To Table**

**Motion to accept Dave Seconded: Ed**

**Vote: # in Favor 10 # Opposed 0 Motion Carries: Yes X No**

**Item**:

**Motion:**

**Motion to Accept: Seconded:**

**Vote: # in Favor 10 # Opposed 0 Motion Carries: YesX No**

**Item**

**Motion:**

**Motion to Accept: Seconded:**

**Vote: # in favor # Opposed 0**

**Item:**

**Motion to Table: Seconded:**

**Vote # in favor #Opposed**

**Adjournment @ 7:00**

 **Motion to Accept as provided: Thesea Seconded by: Michael**

**Vote: # in Favor 10 # Opposed Motion Carries: YesX No**

**Closed with (what prayer):** The Lord’s Prayer

 **Led by: Erik**

**Meeting Minutes approved and posted:**

**Signatures:**

**Signature of Recording Secretary:**

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**Signature of Chairperson:**

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