#### Medford Fellowship Group

### **Business Meeting**

#### **Meeting Minutes**

Date: 08/11/2016 # Attending 16 @ 6PM

Meeting called to order @ 6:00 PM By: Casey J. Position: Chairperson

Serenity Prayer Led by: Casey

Tradition read by: Angie

Concept # 8 Read by: Doug

Roll Call by Secretary Coordinator: Kathy

- Roll call to become attached for record keeping.
- Secretary information update form is also attached.

#### **Reports:**

# Secretary's Report

Secretary to read Meeting Minutes from last meeting by: Jaqui R

- Comments or Corrections: Deposit was Cash \$197 and the balance (\$103) went to Petty Cash by Jo.
- Correct spelling of Laurie H, Kathy and Doug A.
- Forensic Accountant will NOT be doing the distribution percentages as noted.

Motion to accept as amended: Frank Seconded by: Doug

Vote: #In Favor 16 #Opposed 0 Motion carries? Yes X No

#### **Treasurers Report by:** Frank

Bank statements available - Report is attached

Motion to accept as provided: Glenn Seconded by: Scott

Vote: #In Favor  $\underline{16}$  # Opposed  $\underline{0}$  Motion carries? Yes  $\underline{X}$  No

# **GSR Report By:** Scott (Sarah was absent)

Report and flyers (If applicable are attached) - Verbal overview

- Safety lecture on 09/24 location tbd
- RV Men's Retreat 09/23 Volunteers and attendees needed
- GSR Training on 3<sup>rd</sup> Wednesday (every month?) at 6:15 at the Smullin Center. Open to the public.
- 09/16 09/18 Area Assembly in Deschutes.
- 7<sup>th</sup> tradition vs. inflation.

Motion to accept as provided: Glenn Seconded by: Kathy

Vote: #In Favor 16 #Opposed 0 Motion carries? Yes X No

### Central Office Report by: Scott

Report and flyers (If applicable are attached) – Verbal overview

- Frank and Kathy attended, Scott was absent
- Kathy will take over the newsletter and is looking for assistance
- Frank will assist Dru on the website (MFG pages)
  - Documents pertaining to MFG business meeting will be posted including the following: Agenda, minutes, roll call, treasurers' report including spreadsheet of meeting attendance and 7<sup>th</sup> traditions contributions, Income and Expense report, bank statements.
  - Flyers and posters of activities are posted with all other area activities on the Central Office website.
- Business as usual
- Mediocre donuts.

Motion to accept as provided: Erik Seconded by: Angie

Vote: #In Favor <u>16</u> #Opposed <u>0</u> Motion carries? Yes <u>X</u> No

#### Literature Report by: Scott

Report and flyers (If applicable are attached) - Verbal overview

• Frank will be assisting Scott on setting up an inventory of the books and pamphlets, allowing a running inventory on what is used and what is not. This will help in the future for ordering books, etc.

Motion to accept as provided: Frank Seconded by: Erik

Vote: #In Favor 16 #Opposed 0 Motion carries? Yes X No

#### Activities Report by: Scott, Jaqui or Sarah

Report and flyers (If applicable are attached) - Verbal overview

- Flyer is out for the pot luck for the Birthday meeting. It's Hot Dog August Nites
- Seaneen and Kathy added to the committee
- Committee will meet prior to next business meeting.

Motion to accept as provided: Jessica Seconded by: Paul

Vote: #In Favor <u>16</u> #Opposed <u>0</u> Motion carries? Yes <u>X</u> No

# Archivist Report by: Laurie H

Report and flyers (If applicable are attached) - Verbal overview

• Received 3 boxes from Frank and am in the process of filing/archiving.

Motion to accept as provided: Jessica Seconded by: Scott

Vote: #In Favor <u>16</u> # Opposed <u>0</u> Motion carries? Yes <u>X</u> No

# Alano Club Liaison by: Glenn

Report and flyers (If applicable are attached) - Verbal overview

 Alano is looking into buying picnic tables for the outside. These would be a permanent fixture depending on cost and durability.

Motion to accept as provided: Erik Seconded by: Frank

Vote: #In Favor <u>16</u> #Opposed <u>0</u> Motion carries? Yes <u>X</u> No

Observance of the 7<sup>th</sup> Tradition:

Old business: (Anything that was tabled from last meeting).

Item: Donation of \$300 allocation of GSR funds as seed money to the 2017 Assembly By: Scott

• Notes: Due to the fact that we have a new treasurer and he is updating his reports and ledger, This was tabled for the next meeting (08/08/16) at which there will be a discussion on allocation of funds. However it was noted that the \$300 the GSR received and did not use to attend the last assembly was returned to the treasurer which was then allocated to Scott for books (\$200) (\$197) and the balance left in petty cash. The \$100 (\$103) from petty cash has been deposited in the account by Frank D (Jo B).

Motion to table to next month: Erik Seconded by: Frank

Vote: #In Favor 16 #Opposed 0 Motion carries? Yes X No

# NEW business: (Anything that was not provided to the Chair or Secretary prior to meeting:

Item: Announcement by Casey regarding resignation.

Resignation was not accepted. Motion by: Glenn Seconded by Laurie

Vote: #In Favor <u>16</u> # Opposed <u>0</u> Motion carries? Yes <u>X</u> No

• **Item: Motion by the Treasurer:** Motion to establish a prudent reserve of \$6000.00 representing 3 months of operating capital.

Motion tabled for further monthly review to determine the appropriate amount.

**By: Glenn** Seconded by: Kathy

Vote: #In Favor <u>16</u> #Opposed <u>0</u> Motion carries? Yes <u>X</u> No \_\_\_

- Item: Motion by the treasurer to table all non-recurring disbursements until said budget is ratified by group conscience. Motion to amend: Scott Seconded by: Kathy

  Amend motion as follows: To make at \$500.- disbursement to Central Office, District, Area and WSO and to table all other non-recurring disbursements until said budget is ratified by group conscience. The fore mentioned amendment to the Treasurer's motion was accepted by the Treasurer.
- Item: Disbursements to Central Office, District, Area and General Service Office

  There were two motions passed earlier in the year by the MFG to disburse funds to the above and both times
  the disbursal was to be immediate. These disbursals did not occur. As the books are being reconciled, it is
  apparent there are not sufficient funds to disburse the amounts as directed. Motion is to immediately disburse
  \$500 in the percentages that are suggested by GSO to the CO, DO and GSO followed by discussion to allocate
  excess funds over the budget to be distributed monthly. (Budget is in process).

Motion to accept as amended: Kathy Seconded by: Erik

Vote: #In Favor 16 #Opposed 0 Motion carries? Yes X No

• Item: Motion by Jaqui to pass the basket again to secure funds for the Beginner meeting's special needs \$44 was collected to fund the newcomers group on Monday nights. The group provides small items as incentive to the newcomers. Candy, books, highlighters, etc. In lieu of the fact this was not a budget item, group conscience took up a donation so the group could replenish their supplies.

Next Meeting to be held on: September 12, 2016 (2<sup>nd</sup> Monday of the month)

Adjournment @7:20\_ PM Motion to accept as provided: Scott Seconded by: Frank

Vote: # In Favor  $\underline{16}$  # Opposed  $\underline{0}$  Motion carries? Yes  $\underline{X}$  No

Close with Lord's Prayer Led by: Unknown

Meeting Minutes approved by President on August 15<sup>th</sup>, emailed to all secretaries and submitted for posting on the MFG website.

Signature of Recording Secretary: Jaqui R.

Signature of Chairperson: Casey

Posted at MFG Bulletin board on September 12<sup>th</sup>, 2016.