

Medford Fellowship Group

Business Meeting

Meeting Minutes

Date: 08/11/2016

Attending 16 @ 6PM

Meeting called to order @ 6:00 PM By: Casey J.

Position: Chairperson

Serenity Prayer Led by: Casey

Tradition read by: Angie

Concept # 8 Read by: Doug

Roll Call by Secretary Coordinator: Kathy

- Roll call to become attached for record keeping.
- Secretary information update form is also attached.

Reports:

Secretary's Report

Secretary to read Meeting Minutes from last meeting by: Jaqui R

- Comments or Corrections: Deposit was Cash \$197 and the balance (\$103) went to Petty Cash by Jo.
- Correct spelling of Laurie H, Kathy and Doug A.
- Forensic Accountant will NOT be doing the distribution percentages as noted.

Motion to accept as amended: Frank Seconded by: Doug

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

Treasurers Report by: Frank

Bank statements available – Report is attached

Motion to accept as provided: Glenn Seconded by: Scott

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

Motion to accept as provided: _____ Jessica Seconded by: Paul

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

Archivist Report by: Laurie H

Report and flyers (If applicable are attached) – Verbal overview

- Received 3 boxes from Frank and am in the process of filing/archiving.

Motion to accept as provided: _____ Jessica Seconded by: Scott

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

Alano Club Liaison by: Glenn

Report and flyers (If applicable are attached) – Verbal overview

- Alano is looking into buying picnic tables for the outside. These would be a permanent fixture depending on cost and durability.

Motion to accept as provided: _____ Erik Seconded by: Frank

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

Observance of the 7th Tradition:

Old business: (Anything that was tabled from last meeting).

Item: Donation of \$300 allocation of GSR funds as seed money to the 2017 Assembly By: Scott

- Notes: Due to the fact that we have a new treasurer and he is updating his reports and ledger, This was tabled for the next meeting (08/08/16) at which there will be a discussion on allocation of funds. However it was noted that the \$300 the GSR received and did not use to attend the last assembly was returned to the treasurer which was then allocated to Scott for books ~~(\$200)~~ (\$197) and the balance left in petty cash. The ~~\$100~~ (\$103) from petty cash has been deposited in the account by ~~Frank-D~~ (Jo B).

Motion to table to next month: Erik Seconded by: Frank

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

NEW business: (Anything that was not provided to the Chair or Secretary prior to meeting:

Item: Announcement by Casey regarding resignation.

Resignation was not accepted. Motion by: Glenn Seconded by Laurie

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

- **Item: Motion by the Treasurer:** Motion to establish a prudent reserve of \$6000.00 representing 3 months of operating capital.

Motion tabled for further monthly review to determine the appropriate amount.

By: Glenn Seconded by: Kathy

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No __

- **Item: Motion by the treasurer to table** all non-recurring disbursements until said budget is ratified by group conscience. **Motion to amend: Scott** **Seconded by: Kathy**
Amend motion as follows: To make at \$500.- disbursement to Central Office, District, Area and WSO and to table all other non-recurring disbursements until said budget is ratified by group conscience. The fore mentioned amendment to the Treasurer's motion was accepted by the Treasurer.

- **Item: Disbursements to Central Office, District, Area and General Service Office**
There were two motions passed earlier in the year by the MFG to disburse funds to the above and both times the disbursal was to be immediate. These disbursals did not occur. As the books are being reconciled, it is apparent there are not sufficient funds to disburse the amounts as directed. Motion is to immediately disburse \$500 in the percentages that are suggested by GSO to the CO, DO and GSO followed by discussion to allocate excess funds over the budget to be distributed monthly. (Budget is in process).

Motion to accept as amended: Kathy Seconded by: Erik

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

- **Item: Motion by Jaqui to pass the basket again to secure funds for the Beginner meeting's special needs** \$44 was collected to fund the newcomers group on Monday nights. The group provides small items as incentive to the newcomers. Candy, books, highlighters, etc. In lieu of the fact this was not a budget item, group conscience took up a donation so the group could replenish their supplies.

Next Meeting to be held on: September 12, 2016 (2nd Monday of the month)

Adjournment @7:20 PM Motion to accept as provided: Scott Seconded by: Frank

Vote: # In Favor 16 # Opposed 0 Motion carries? Yes X No

Close with Lord's Prayer Led by: Unknown

Meeting Minutes approved by President on August 15th, emailed to all secretaries and submitted for posting on the MFG website.

Signature of Recording Secretary: Jaqui R.

Signature of Chairperson: Casey

Posted at MFG Bulletin board on September 12th, 2016.